



Agenda

Basic Workshop on internal audit 11-12 June 2010, Göteborg, Sweden

Friday, June 11th 2010

- 08.30h **Registration** desk open and **welcome coffee**
- 09.00h Welcome/**introduction**/agenda
- 09.40h **Internal audits** - What? When? Why?
Interactive presentation
- 10.10h Break
- 10.30h The **audit process** in practice
Role play
- 11.30h The **audit process** in practice
Group discussions and best practice exchange
- 12.00h Lunch
- 13.00h Writing an **audit report**
Case work in groups based on video fragments of internal audits + Theoretical framework
- 15.30h Break
- 15.50h **Internal audits** - How do you start? Who is involved?
Interactive presentation
- 16.45h **Preparation of an audit**
Case work in groups + Theoretical framework
- 20.00h Dinner with the whole group

Saturday, June 12th 2010

- 08.30h The **execution of an audit** - The **communicative skills** of an auditor
Case work based on video fragments + Role Play
- 10.25h Break
- 10.40h Presentation of **experiences** and **best practices on internal audit**
- 11.40h **Q&A**
- 12.30h **Final discussion** and wrap up
- 13.00h Lunch